

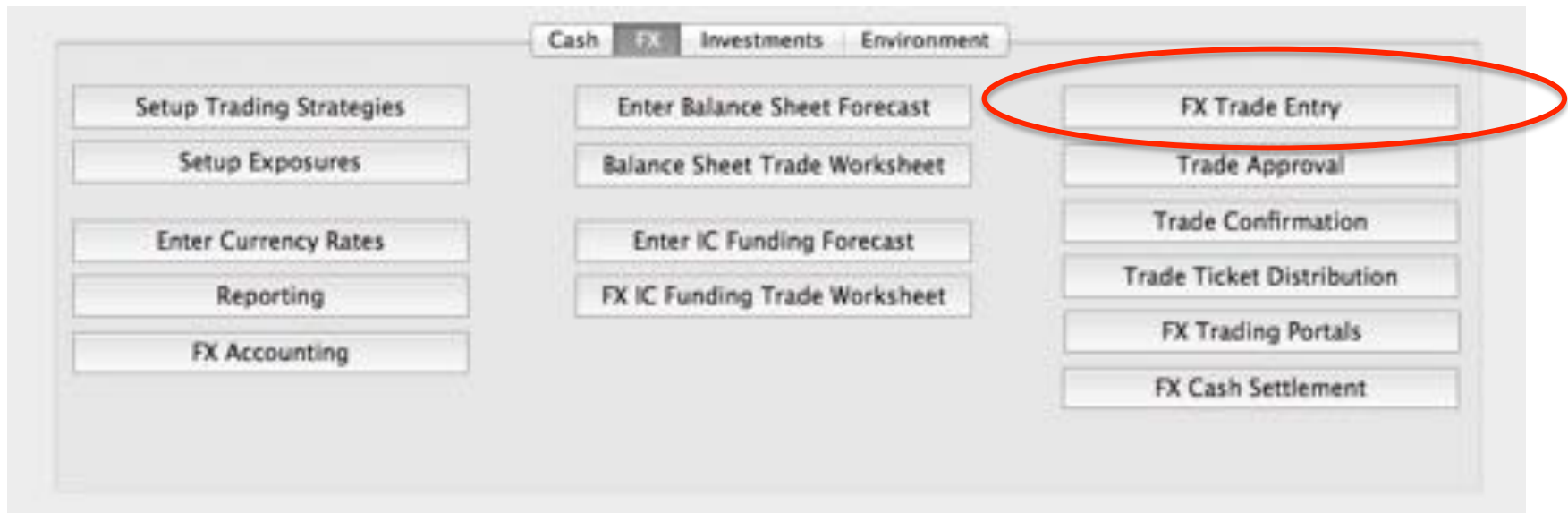
Orbit

FX Trade Entry Basics

FX Trade Entry User Interface Basics

- There are 4 different places within Orbit where FX Trade Query and Trade Entry can occur. All 4 locations have almost identical user interfaces. This document describes the basic mechanics of that UI. We will focus on the FX Trade Entry Window. The other 3 windows in Orbit that share the same UI for FX Trade Query/Entry are:
 - Balance Sheet Trade Worksheet – This window specializes on FX operations for balance sheet hedging
 - FX IC Funding Trade Worksheet – This window specializes on FX operations for inter-company funding
 - FX Cash Settlement – This window specializes on FX Settlements. Trading on this window is very rare

FX Trade Query and Trade Entry



- Go to Main Menu Window -> FX (tab) -> FX Trade Entry (button)

FX Trade Query and Trade Entry

Entity	TradeID	Bank	Type	Cur	Contract Amt	Cur	Other Amt	Trade Date	Value Date	Rate	Strategy	
Corporate	357		BF	A	KRW	1,000,000.00	USD	0.00	03/17/2015	06/16/2015	0.00000000	HEDGE
Corporate	367	BOFA	BS	A	KRW	1,000,000.00	USD	(909.09)	03/18/2015	03/20/2015	1,000,000,000.00	HEDGE
Corporate	368	BOFA	SF	E	KRW	(1,000,000.00)	USD	869.57	03/18/2015	03/27/2015	1,000,000,000.00	HEDGE
Australia	371		BS	A	EUR	150,000.00	AUD	0.00	03/16/2015	03/18/2015	0.00000000	MIDMONTH
Australia	372		SF	A	EUR	(150,000.00)	AUD	0.00	03/16/2015	02/27/2015	0.00000000	MIDMONTH
Corporate	373	BOFA	SS	E	KRW	2,000,000.00	USD	1,818.18	03/12/2015	03/15/2015	1,000,000,000.00	MIDMONTH
Corporate	374		BF	A	KRW	2,000,000.00	USD	0.00	03/12/2015	03/31/2015	0.00000000	MIDMONTH
Corporate	375	HSBC	SS	E	KRW	(1,000,000.00)	USD	909.09	03/12/2015	03/15/2015	1,000,000,000.00	MIDMONTH
Corporate	376		BF	A	KRW	1,000,000.00	USD	0.00	03/12/2015	02/27/2015	0.00000000	MIDMONTH
Corporate	377		BF	A	INR	1,000,000.00	USD	0.00	03/24/2015	04/13/2015	0.00000000	HEDGE
Corporate	378		BF	A	EUR	1,000,000.00	USD	0.00	03/24/2015	06/22/2015	0.00000000	HEDGE
Corporate	383	BOFA	BF	E	EUR	10,000.00	USD	(10,981.44)	03/25/2015	04/17/2015	1.09814400	HEDGE
Corporate	384		BF	E	JPY	100,000.00	USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	385	BOFA	BF	E	JPY	150,000.00	USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	386	BOFA	BF	E	JPY	175,000.00	USD	(1,466.07)	03/25/2015	04/17/2015	119.36695000	HEDGE
France SNC-Marnes	388	BOFA	BF	E	USD	200,000.00	EUR	(182,376.75)	03/25/2015	04/17/2015	1.09663100	HEDGE
Japan	390	BOFA	SF	E	USD	(300,000.00)	JPY	35,817,285.00	03/25/2015	04/17/2015	119.39095000	HEDGE
France SNC-Marnes	392	BOFA	BF	E	JPY	1,000,000.00	EUR	(7,633.23)	03/25/2015	04/17/2015	131.00621000	HEDGE
Corporate	402	BOFA	BF	E	EUR	10,000.00	USD	(10,873.58)	03/27/2015	04/17/2015	1.08735800	HEDGE
Corporate	403	BOFA	SF	E	INR	(10,000.00)	USD	155.38	03/27/2015	04/16/2015	64.35760000	HEDGE
Corporate	406		BS	A	KRW	10,000.00	USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE
Corporate	407		SF	A	KRW	(10,000.00)	USD	0.00	03/27/2015	04/17/2015	0.00000000	HEDGE
Corporate	408	BOFA	BS	E	EUR	10,000.00	USD	(10,873.50)	03/27/2015	03/31/2015	1.08735000	HEDGE
Corporate	409	BOFA	BF	E	EUR	10,000.00	USD	(10,884.18)	03/27/2015	04/17/2015	1.08841780	HEDGE
Corporate	410	BOFA	SF	E	INR	(10,000.00)	USD	155.31	03/27/2015	04/30/2015	64.38830000	HEDGE
Corporate	416		SS	A	EUR	(10,000.00)	USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE

- The first 2 tabs (List and Trade Detail) on the Trade Entry window demonstrate the common UI that is shared by all Orbit windows that deal with FX Trade Query and Trade Entry
- The “List” tab is used to query the database and list FX trades based on various selection criteria
- The “Trade Detail” tab provides a data-entry form where FX Trades may be created and where the details for existing trades may be viewed and changed
- The “Import” tab is only available on the “FX Trade Entry” window and is used to import trade detail using cut/paste from a spreadsheet
- The “Export” and “Export Setup” tab is only available on the “FX Trade Entry” window. “Export” is used to export Orbit FX trade detail in custom formats that are defined on the “Export Setup” tab

FX Trade Query and Trade Entry

The screenshot shows the 'FX Trade Entry' application window. At the top, there are tabs for 'List', 'Trade Detail', 'Import', 'Export', and 'Export Setup'. Below the tabs, there are input fields for 'Entity', 'Currency', 'Select Dates' (with a date range of 03/01/2015 to 03/28/2015), 'ID/Trader', and checkboxes for 'Approved', 'Manual Trades', 'Portal Trades', 'Executed', and 'Confirmed'. There is also a 'Send to Trading Portal' checkbox and a 'Sort By' dropdown menu set to 'Trade ID'.

The main area is a table with columns: Entity, TradeID / Bank, Type, Cur, Contract Amt, Cur, Other Amt, Trade Date, Value Date, Rate, and Strategy. The table contains 27 rows of trade data.

At the bottom, there are buttons for 'Reports', 'Portal', 'Exit', 'Trades Selected' (27), 'Selected' (0), 'Clear Criteria', 'Clear Results', 'Find', 'Export', and 'Print'. There is also a note: 'Any trades selected here will appear on the "Trade Detail" tab. Shift-click or Option-click to select multiple trades.'

Five callout boxes provide instructions:

- Define selection date range:** Points to the 'Select Dates' field.
- Apply date range to one of several possible elements:** Points to the 'Apply Dates To' dropdown menu.
- Clear the query results that are cached locally. Do this when you want to be sure you are seeing the latest data:** Points to the 'Clear Results' button.
- Clear all of the selection criteria on the top of the window and start over:** Points to the 'Clear Criteria' button.
- Execute the query and list the results:** Points to the 'Find' button.

- The minimum query criteria you must provide is a date range and an indication of how that date range should be applied. You may type in the dates or click the “Select Dates” button to use the date range picker tool
- When the query is performed, the date range may be applied to “Trade Dates”, “Active in Period” or “Maturing in Period”
- “Trade Dates” means select all trades that were traded within the period
- “Active in Period” means select trades where trade date \leq end-date and maturity date \geq start-date
- “Maturing in Period” means select trades where the maturity date falls within the date range

FX Trade Query and Trade Entry

The screenshot shows the 'FX Trade Entry' application window. At the top, there are tabs for 'List', 'Trade Detail', 'Import', 'Export', and 'Export Setup'. Below the tabs, there are input fields for 'Entity', 'Currency', 'Select Dates' (set to 03/01/2015 to 03/28/2015), 'ID/Trader', and checkboxes for 'Approved', 'Manual Trades', 'Portal Trades', 'Executed', and 'Confirmed'. A 'Sort By' dropdown is set to 'Trade ID'. The main area is a table with columns: Entity, TradeID / Bank, Type, Cur, Contract Amt, Cur, Other Amt, Trade Date, Value Date, Rate, and Strategy. The table lists various trades with details like 'Corporate', 'TradeID: Bank', 'Type', 'Cur', 'Contract Amt', 'Cur', 'Other Amt', 'Trade Date', 'Value Date', 'Rate', and 'Strategy'. At the bottom, there are buttons for 'Clear Criteria', 'Clear Results', 'Find', 'Export', and 'Print'. A status bar at the bottom left shows 'Trades Selected 27' and '0'.

Define selection date range

Apply date range to one of several possible elements

Clear the query results that are cached locally. Do this when you want to be sure you are seeing the latest data

Clear all of the selection criteria on the top of the window and start over

Execute the query and list the results

The number of trades currently listed

- To execute the query, click the “Find” button
- Data that is retrieved by the query is cached locally. If you click the find button without changing the selection criteria, the list is refreshed from the local data cache. If you think data might have changed, click the “Clear Results” button and then click the “Find” button. Clicking “Clear Results” clears the local data cache so that “Find” will always re-query the main database

FX Trade Query and Trade Entry

Limit selection to Entity and Strategy (Trade Purpose) and Bank

The screenshot shows the 'FX Trade Entry' application window. At the top, there are search filters for Entity, Strategy, Bank, and dates. Below the filters is a table of trade entries. Callouts point to specific filters: 'Limit selection to Entity and Strategy (Trade Purpose) and Bank' points to the top filter area; 'Limit selection to Currency and Trade Instrument' points to the 'Type' and 'Cur' columns; 'Limit selection by Trade Method' points to the 'Trade Method' column; and 'Limit selection by Trade Status' points to the 'Trade Status' column.

Entity	TradeID	Bank	Type	Cur	Contract Amt	Cur	Other Amt	Trade Date	Value Date	Trade Method	Trade Status
Corporate	375	HSBC	SS	A	1,000,000.00	USD	0.00	03/12/2015	03/16/2015	MIDMONTH	Executed
Corporate	376		BF	A	1,000,000.00	USD	0.00	03/12/2015	02/27/2015	MIDMONTH	Confirmed
Corporate	377		BF	A	1,000,000.00	USD	0.00	03/24/2015	04/13/2015	MIDMONTH	Approved
Corporate	378		BF	A	1,000,000.00	USD	0.00	03/24/2015	06/22/2015	MIDMONTH	Manual Trades
Corporate	383	BOFA	BF	E	10,000.00	USD	(10,981.44)	03/25/2015	04/17/2015	HEDGE	Portal Trades
Corporate	384		BF	E	100,000.00	USD	0.00	03/25/2015	04/17/2015	HEDGE	Confirmed
Corporate	385	BOFA	BF	E	150,000.00	USD	0.00	03/25/2015	04/17/2015	HEDGE	Approved
Corporate	386	BOFA	BF	E	175,000.00	USD	(1,466.07)	03/25/2015	04/17/2015	HEDGE	Manual Trades
France SNC-Marnes	388	BOFA	BF	E	200,000.00	EUR	(182,376.75)	03/25/2015	04/17/2015	HEDGE	Confirmed
Japan	390	BOFA	SF	E	(300,000.00)	JPY	35,817,285.00	03/25/2015	04/17/2015	HEDGE	Approved
France SNC-Marnes	392	BOFA	BF	E	1,000,000.00	EUR	(7,633.23)	03/25/2015	04/17/2015	HEDGE	Manual Trades
Corporate	402	BOFA	BF	E	10,000.00	USD	(10,873.58)	03/27/2015	04/17/2015	HEDGE	Confirmed
Corporate	403	BOFA	SF	E	(10,000.00)	USD	155.38	03/27/2015	04/16/2015	HEDGE	Approved
Corporate	406		BS	A	10,000.00	USD	0.00	03/27/2015	03/31/2015	HEDGE	Manual Trades
Corporate	407		SF	A	(10,000.00)	USD	0.00	03/27/2015	04/17/2015	HEDGE	Confirmed
Corporate	408	BOFA	BS	E	10,000.00	USD	(10,873.50)	03/27/2015	03/31/2015	HEDGE	Approved
Corporate	409	BOFA	BF	E	10,000.00	USD	(10,884.18)	03/27/2015	04/17/2015	HEDGE	Manual Trades
Corporate	410	BOFA	SF	E	(10,000.00)	USD	155.31	03/27/2015	04/30/2015	HEDGE	Confirmed
Corporate	416		SS	A	(10,000.00)	USD	0.00	03/27/2015	03/31/2015	HEDGE	Approved

- Beyond date-range, you may further restrict your selection criteria using the various controls at the top of the window. Note that all criteria are “and” together. To be selected a trade must satisfy all of the selection criteria

FX Trade Query and Trade Entry

The screenshot displays the 'FX Trade Entry' application window. At the top, there are menu options: 'List', 'Trade Detail', 'Import', 'Export', and 'Export Setup'. Below the menu is a search and filter section with fields for 'Entity', 'Cur', 'Select Dates' (03/01/2015 to 03/28/2015), 'ID/Trader', and checkboxes for 'Approved', 'Sent to Trading Portal', 'Main Trades', 'Executed', 'Post Trades', and 'Confirmed'. A 'Trade ID' dropdown menu is also present.

The main area contains a table of trade entries. A blue callout bubble points to the 'TradeID' column, stating 'This is a Trade ID'. Another blue callout bubble points to the 'TradeID' field in the search section, stating 'Select a specific Trade ID'.

Entity	TradeID	Bank	Type	Cur	Contract Amt	Cur	Amt	Trade Date	Value Date	Rate	Strategy	
Corporate	357		BF	A	KRW	1,000,000.00	USD	0.00	03/12/2015	06/16/2015	0.00000000	HEDGE
Corporate	357	BOFA	BS	A	KRW	1,000,000.00	USD	0.00	03/12/2015	03/15/2015	1.00000000	HEDGE
Corporate	357	BOFA	SF	E	KRW	(1,000,000.00)	USD	0.00	03/12/2015	03/15/2015	1.15000000	HEDGE
Australia			BS	A	EUR	150,000.00	AUD	0.00	03/12/2015	03/15/2015	0.00000000	MIDMONTH
Australia			SF	A	EUR	(150,000.00)	AUD	0.00	03/12/2015	03/15/2015	0.00000000	MIDMONTH
Corporate			SF	A	KRW	(2,000,000.00)	USD	0.00	03/12/2015	03/31/2015	1.00000000	MIDMONTH
Corporate					KRW	2,000,000.00	USD	0.00	03/12/2015	03/31/2015	0.00000000	MIDMONTH
Corporate					KRW	(1,000,000.00)	USD	909.09	03/12/2015	03/15/2015	1.00000000	MIDMONTH
Corporate					KRW	1,000,000.00	USD	0.00	03/12/2015	02/27/2015	0.00000000	MIDMONTH
Corporate					KRW	1,000,000.00	USD	0.00	03/24/2015	04/13/2015	0.00000000	HEDGE
Corporate	378		BF	A	EUR	1,000,000.00	USD	0.00	03/24/2015	06/22/2015	0.00000000	HEDGE
Corporate	383	BOFA	BF	E	EUR	10,000.00	USD	(10.98144)	03/25/2015	04/17/2015	1.09814400	HEDGE
Corporate	384		BF	E	JPY	100,000.00	USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	385	BOFA	BF	E	JPY	150,000.00	USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	386	BOFA	BF	E	JPY	175,000.00	USD	(1.46607)	03/25/2015	04/17/2015	119.36695000	HEDGE
France SNC-Marnes	388	BOFA	BF	E	USD	200,000.00	EUR	(182.37675)	03/25/2015	04/17/2015	1.09663100	HEDGE
Japan	390	BOFA	SF	E	USD	(300,000.00)	JPY	35.81728500	03/25/2015	04/17/2015	119.39095000	HEDGE
France SNC-Marnes	392	BOFA	BF	E	JPY	1,000,000.00	EUR	(7.63323)	03/25/2015	04/17/2015	131.00622000	HEDGE
Corporate	402	BOFA	BF	E	EUR	10,000.00	USD	(10.87358)	03/27/2015	04/17/2015	1.08735800	HEDGE
Corporate	403	BOFA	SF	E	INR	(10,000.00)	USD	155.38	03/27/2015	04/16/2015	64.35760000	HEDGE
Corporate	406		BS	A	KRW	10,000.00	USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE
Corporate	407		SF	A	KRW	(10,000.00)	USD	0.00	03/27/2015	04/17/2015	0.00000000	HEDGE
Corporate	408	BOFA	BS	E	EUR	10,000.00	USD	(10.87350)	03/27/2015	03/31/2015	1.08735000	HEDGE
Corporate	409	BOFA	BF	E	EUR	10,000.00	USD	(10.88418)	03/27/2015	04/17/2015	1.08841780	HEDGE
Corporate	410	BOFA	SF	E	INR	(10,000.00)	USD	155.31	03/27/2015	04/30/2015	64.38830000	HEDGE
Corporate	416		SS	A	EUR	(10,000.00)	USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE

At the bottom of the window, there are buttons for 'Reports', 'Portal', and 'Exit'. A status bar shows 'Trades Selected: 27' and 'Selected: 0'. There are also buttons for 'Clear Criteria', 'Clear Results', 'Find', 'Export', and 'Print'.

- Trades are identified within Orbit by a Trade ID
- Trade ID's are unique across the client. There is only 1 Trade ID counter allocated to each client. If a client has multiple trading companies, they will all share the same counter so don't be surprised if you see gaps in Trade ID's between trading entities
- To select a specific Trade ID, type that value in the field indicated above and then press the ENTER or RETURN key

Edit a Trade

The screenshot displays the 'FX Trade Entry' application window. At the top, there are tabs for 'Trade Detail', 'Import', 'Export', and 'Export Setup'. Below the tabs, there are several input fields and checkboxes for filtering trades. The main area contains a table of trade entries with columns for Entity, TradeID, Bank, Type, Cur, Contract Amt, Other Amt, Trade Date, Value Date, Rate, and Strategy. The table lists various trades from different entities like Corporate, Australia, France SNC-Memes, and Japan, with different banks and currencies. At the bottom, there are buttons for 'Reports', 'Portal', 'Exit', 'Export', 'Print', 'Clear Criteria', 'Clear Results', and 'Find'. A status bar at the bottom indicates 'Trades Selected: 1'.

Entity	TradeID	Bank	Type	Cur	Contract Amt	Other Amt	Trade Date	Value Date	Rate	Strategy
Corporate	357		BF	A KRW	1,000,000.00 USD	0.00	03/17/2015	06/16/2015	0.00000000	HEDGE
Corporate	367	BOFA	BS	A KRW	1,000,000.00 USD	(909.09)	03/18/2015	03/20/2015	1,100.00000000	HEDGE
Corporate	368	BOFA	SF	E KRW	(1,000,000.00) USD	869.57	03/18/2015	03/27/2015	1,150.00000000	HEDGE
Australia	371		BS	A EUR	150,000.00 AUD	0.00	03/16/2015	03/18/2015	0.00000000	MIDMONTH
Australia	372		SF	A EUR	(150,000.00) AUD	0.00	03/16/2015	02/27/2015	0.00000000	MIDMONTH
Corporate	373	BOFA	SS	E KRW	(2,000,000.00) USD	1,818.18	03/12/2015	03/15/2015	1,100.00000000	MIDMONTH
Corporate	374		BF	A KRW	2,000,000.00 USD	0.00	03/12/2015	03/31/2015	0.00000000	MIDMONTH
Corporate	375	HSBC	SS	E KRW	(1,000,000.00) USD	909.09	03/12/2015	03/15/2015	1,100.00000000	MIDMONTH
Corporate	376		BF	A KRW	1,000,000.00 USD	0.00	03/12/2015	02/27/2015	0.00000000	MIDMONTH
Corporate	377		BF	A INR	1,000,000.00 USD	0.00	03/24/2015	04/13/2015	0.00000000	HEDGE
Corporate	378		BF	A EUR	1,000,000.00 USD	0.00	03/24/2015	06/22/2015	0.00000000	HEDGE
Corporate	383	BOFA	BF	E EUR	10,000.00 USD	(10,981.44)	03/25/2015	04/17/2015	1.09814400	HEDGE
Corporate	384		BF	E JPY	100,000.00 USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	385	BOFA	BF	E JPY	150,000.00 USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	386	BOFA	BF	E JPY	175,000.00 USD	(1,466.07)	03/25/2015	04/17/2015	119.36695000	HEDGE
France SNC-Memes	388	BOFA	BF	E USD	200,000.00 EUR	(182,376.75)	03/25/2015	04/17/2015	1.09663100	HEDGE
Japan	390	BOFA	SF	E USD	(300,000.00) JPY	35,817,285.00	03/25/2015	04/17/2015	119.39095000	HEDGE
France SNC-Memes	392	BOFA	BF	E JPY	1,000,000.00 EUR	(7,633.23)	03/25/2015	04/17/2015	131.00622000	HEDGE
Corporate	402	BOFA	BF	E EUR	10,000.00 USD	(10,873.58)	03/27/2015	04/17/2015	1.08735800	HEDGE
Corporate	403	BOFA	SF	E INR	(10,000.00) USD	155.38	03/27/2015	04/16/2015	64.35760000	HEDGE
Corporate	406		BS	A KRW	10,000.00 USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE
Corporate	407		SF	A KRW	(10,000.00) USD	0.00	03/27/2015	04/17/2015	0.00000000	HEDGE
Corporate	408	BOFA	BS	E EUR	10,000.00 USD	(10,873.50)	03/27/2015	03/31/2015	1.08735000	HEDGE
Corporate	409	BOFA	BF	E EUR	10,000.00 USD	(10,884.18)	03/27/2015	04/17/2015	1.08841780	HEDGE

- To edit a trade, locate it in the list and double-click the trade line
- The first click in the double-click, selects the trade and loads it into the data entry form on the “Trade Detail” tab
- The second click in the double-click, moves the view to the “Trade Detail” tab

Edit a Trade

Trades you select on the list tab are listed here and grouped by Entity and Trade Purpose.

- Use the data entry form on the “Trade Detail” tab to edit trade values or to create new trades
- The trades that are selected on the “List” tab are listed on the left side of the “Trade Detail” tab. Click the trades in this list and the details for that trade are displayed on the right side of the tab
- Trades may not be editable depending of their “status”. Generally trades must be in the “Approved” state to be editable. This assumes that your policy is that trades do not require a separate approval step. If separate approval is required, trades must be in a “Test” state to be editable. Trades that are executed or executed and confirmed may not be edited without returning the trade status to “Approved”
- If a trade is Executed and not confirmed, you may un-execute it by clicking the Executed checkbox. After that the trade is editable. To reset the status to “Executed” check-mark the “Executed” checkbox.
- If a trade status is “Confirmed”, the trade must be un-confirmed using the “FX Trade Confirmation” window. A confirmed trade cannot be unconfirmed on the “Trade Detail” tab and a confirmed trade cannot be un-executed.

Edit a Trade

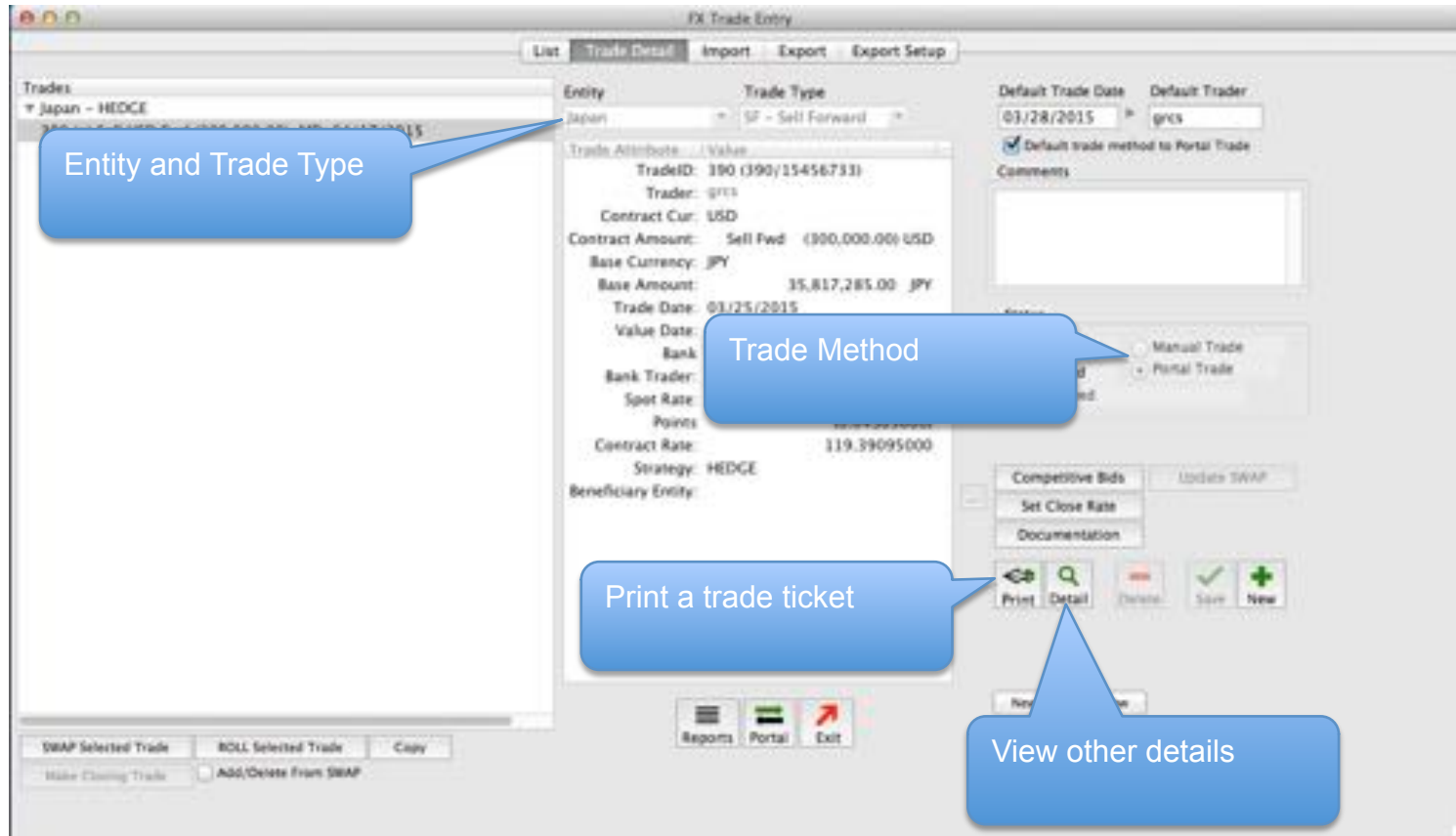
The screenshot shows the 'FX Trade Entry' application window. The main area displays trade details for a trade with ID 390. A blue callout box points to the 'Contract Cur' field, which is currently set to 'USD'. The interface includes various input fields, buttons, and a status section.

Trade Attribute	Value
TradeID	390 (390/15456733)
Trader	grcs
Contract Cur	USD
Contract Amount	Sell Fwd (300,000.00) USD
Base Currency	JPY
Base Amount	35,817,285.00 JPY
Trade Date	03/25/2015
Value Date	04/17/2015
Bank	BOFA
Bank Trader	360T
Spot Rate	119.43400000
Points	(0.04305000)
Contract Rate	119.39095000
Strategy	HEDGE
Beneficiary Entity	

Click into individual cells on the form. When you click the cell becomes editable. Type your change and press RETURN. Focus moves to the next editable cell on the form

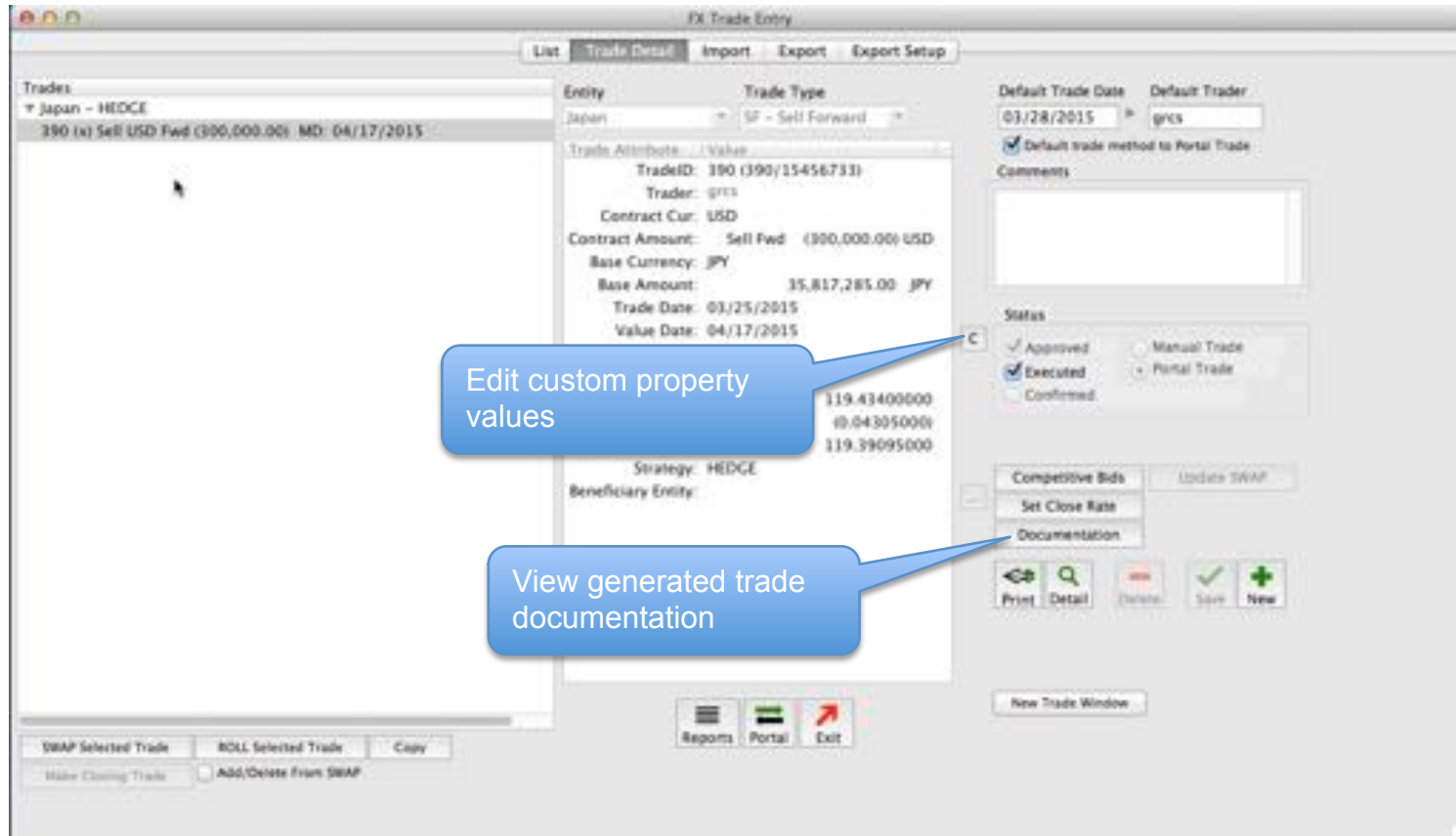
- Click into individual cells on the form. When you click the cell becomes editable. Type your change and press RETURN. Focus moves to the next editable cell on the form
- The “Contract Cur”, “Bank” and “Strategy” cells have drop-down menus associated with them. As you type values are selected in the drop-down menus. You may also used the up/down arrow keys to move through the menu. When you find your selection, press RETURN. If there is a drop-down menu associated with the cell, the value you enter for that cell must come from that menu

Edit a Trade



- The trade Entity and Trade Type (buy/sell spot/forward/put/call) are set from the 2 fields at the top of the “Trade Attributes” list
- The “Trade Method” radio buttons determine how a trade will be executed. “Manual Trade” means that you expect to execute the trade over the phone. “Portal Trade” means that you want Orbit to send the trade intention to a supported Trading Portal for execution there
- Click the “Print” button to have Orbit print you a paper trade ticket
- Click the “Detail” button to view other details about the trade, including internal record values, the change history for the trade, and any exposures attached to the trade

Edit a Trade



- If you are using custom properties, edit those values for this trade by clicking on the “C” button
- If you are using trade documentation settings associated with the “Trade Purpose”, click the “Documentation” button to view that documentation.

SWAPS

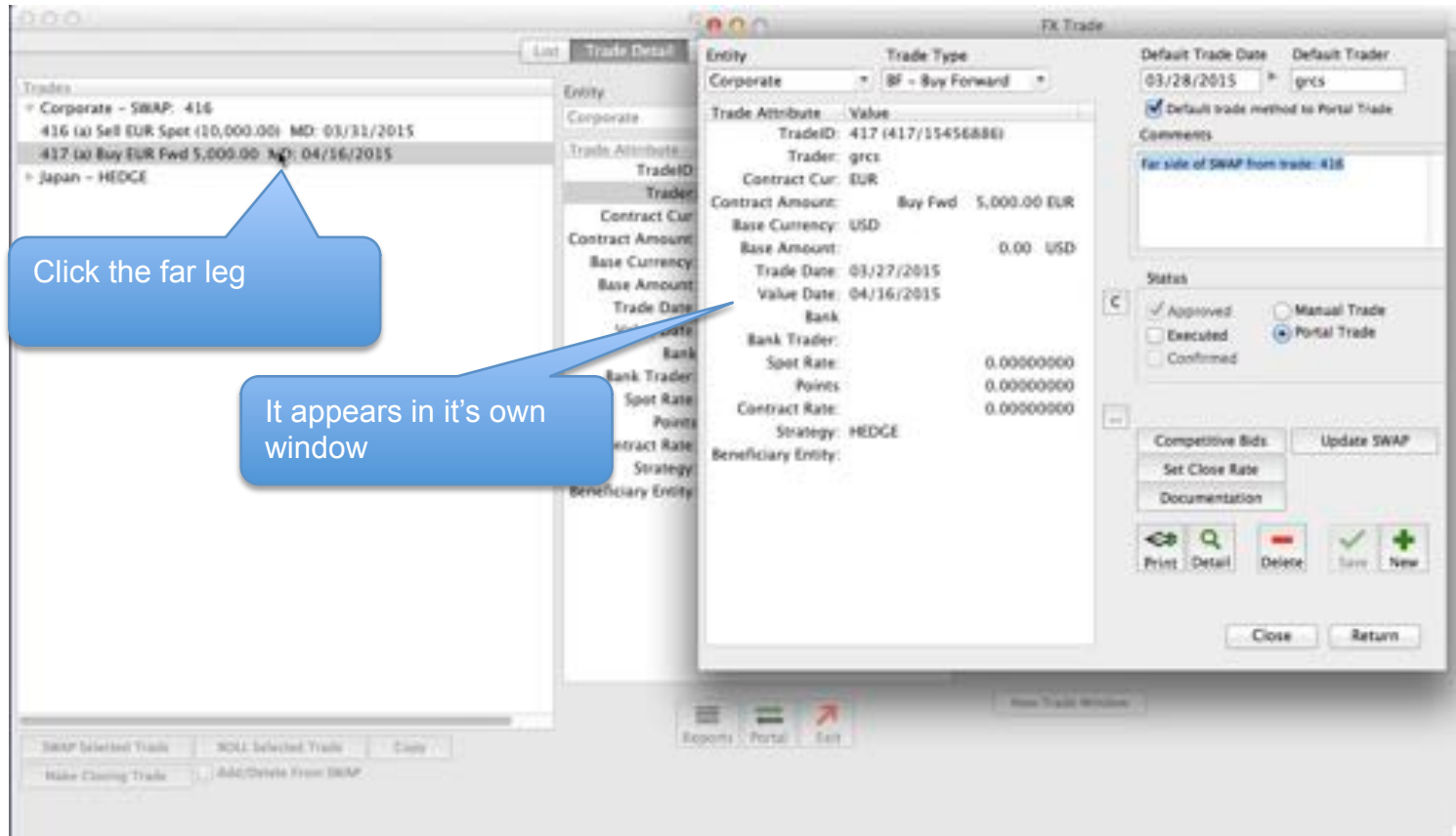
SWAPS

This is a SWAP

The screenshot displays the 'FX Trade Entry' application window. On the left, a 'Trades' list shows a swap structure with two legs: '416 (a) Sell EUR Spot (10,000.00) MD: 03/31/2015' and '417 (a) Buy EUR Fwd 5,000.00 MD: 04/16/2015'. The main window is titled 'Trade Detail' and shows the details for the selected trade (416). The 'Entity' is 'Corporate' and the 'Trade Type' is 'SS - Sell Spot'. The 'Trade Attribute' is 'Value' and the 'TradeID' is '416 (416/15456882)'. The 'Trader' is 'grcs'. The 'Contract Cur' is 'EUR' and the 'Contract Amount' is 'Sell Spot (10,000.00) EUR'. The 'Base Currency' is 'USD' and the 'Base Amount' is '0.00 USD'. The 'Trade Date' is '03/27/2015' and the 'Value Date' is '03/31/2015'. The 'Bank' is 'Bank' and the 'Bank Trader' is 'Bank'. The 'Spot Rate' is '0.00000000', the 'Points' is '0.00000000', and the 'Contract Rate' is '0.00000000'. The 'Strategy' is 'HEDGE' and the 'Beneficiary Entity' is 'Beneficiary Entity'. On the right, there are fields for 'Default Trade Date' (03/28/2015) and 'Default Trader' (grcs). There is a checkbox for 'Default trade method to Portal Trade' which is checked. Below this is a 'Comments' field. The 'Status' section has radio buttons for 'Approved', 'Manual Trade', 'Executed', 'Portal Trade' (selected), and 'Confirmed'. There are buttons for 'Competitive Bids', 'Update SWAP', 'Set Close Rate', and 'Documentation'. At the bottom right, there are icons for 'Print', 'Detail', 'Delete', 'Save', and 'New'. At the bottom center, there are buttons for 'Reports', 'Portal', and 'Exit'. At the bottom left, there are buttons for 'SWAP Selected Trade', 'ROLL Selected Trade', 'Copy', 'Make Closing Trade', and 'Add/Delete From SWAP'.

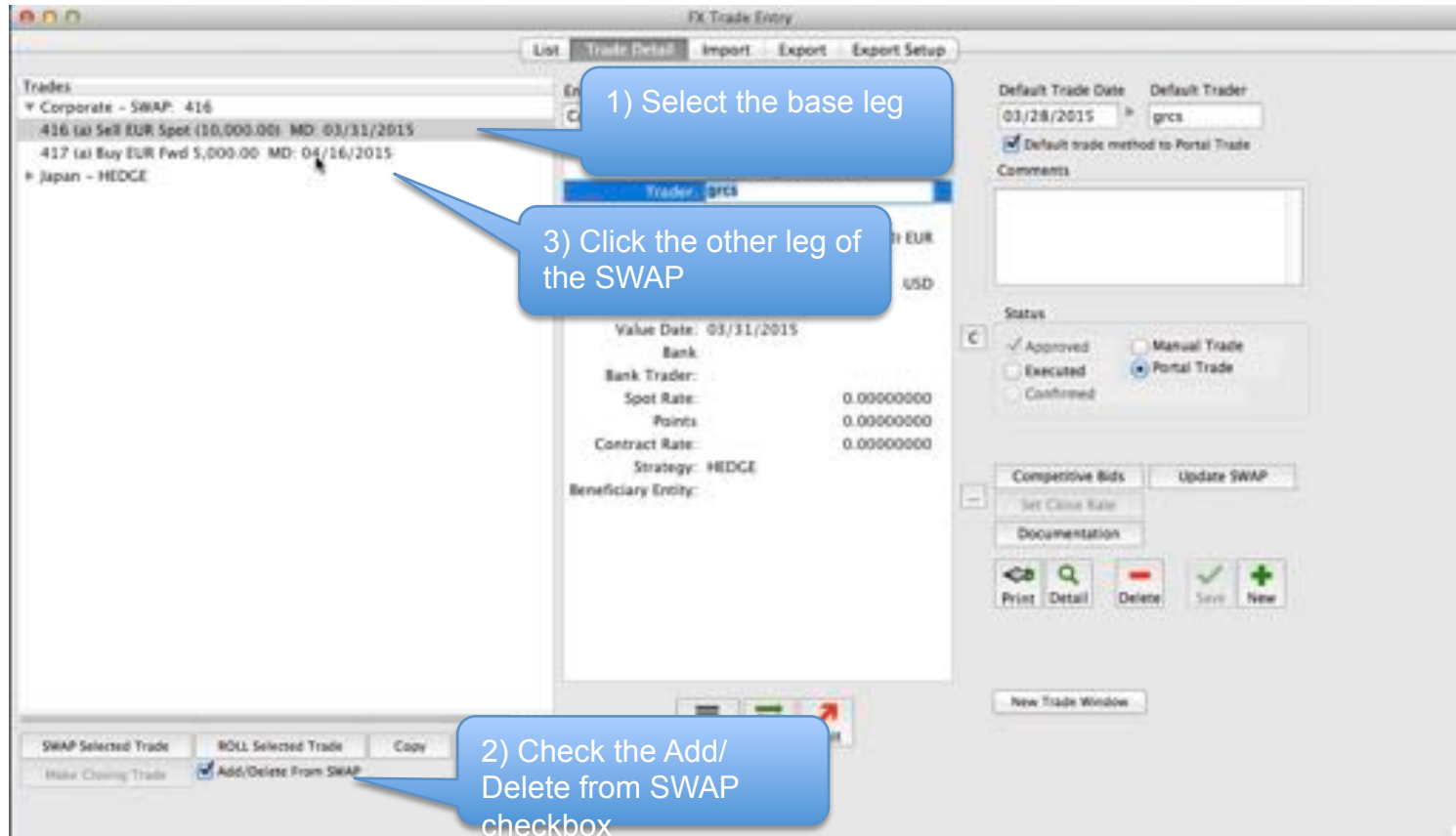
- If you double-click on a trade that is part of a SWAP, both legs of the SWAP will appear grouped together
- Orbit treats the near leg of the swap as the “base” leg
- The base leg is selected and the details of the base leg are displayed on the right
- If you click on the other leg of the SWAP (trade 417 – the far leg), a second trade entry window will appear with the details for that trade shown there

SWAPS



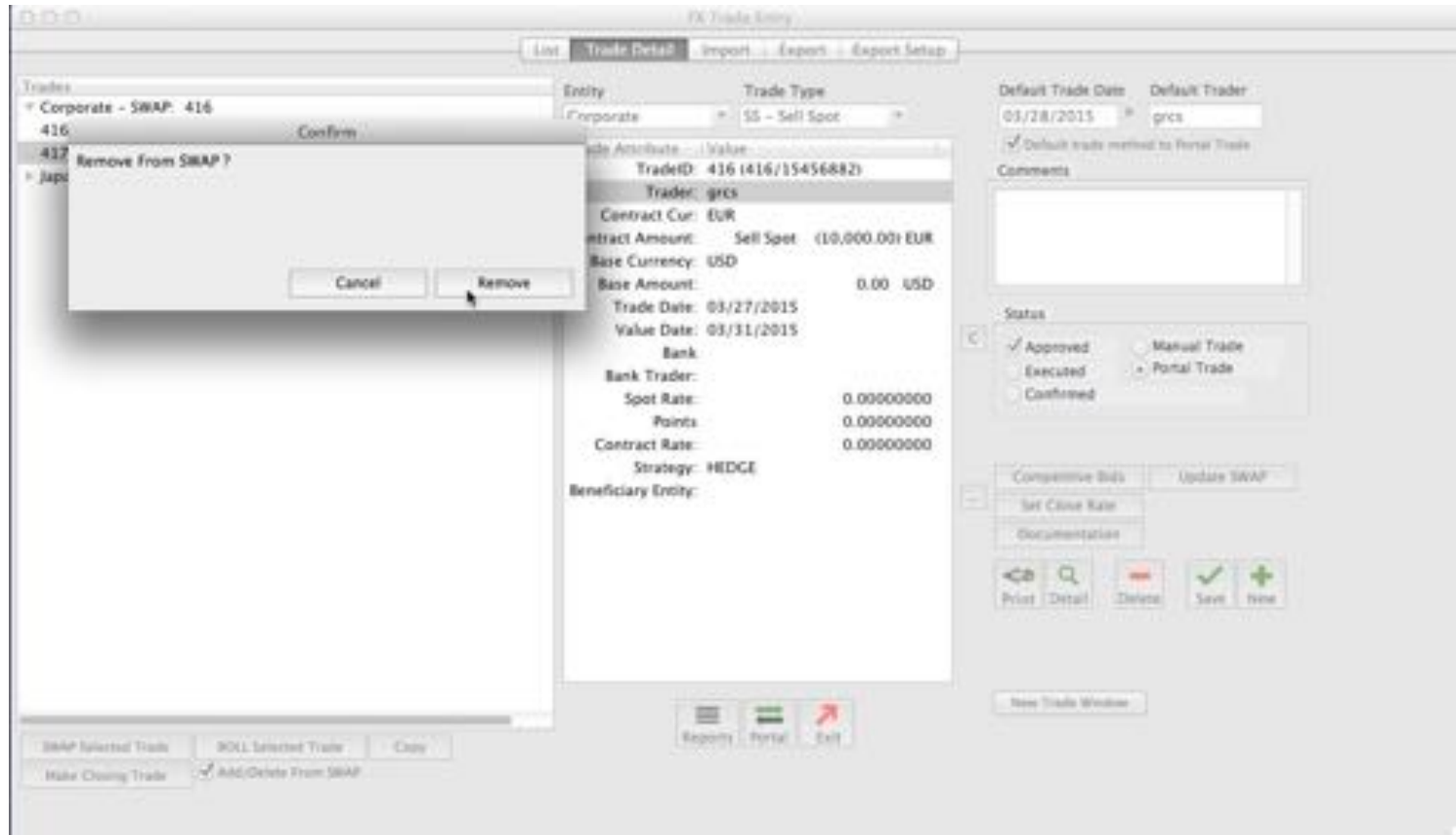
- If you double-click on a trade that is part of a SWAP, both legs of the SWAP will appear grouped together
- If you want far leg to appear on the main window, first click in some white space in the trades list. This initializes the trade entry form. Next click on the far leg. With the trade entry form on the main window unoccupied, the trade will be displayed there

Unbundle a SWAP



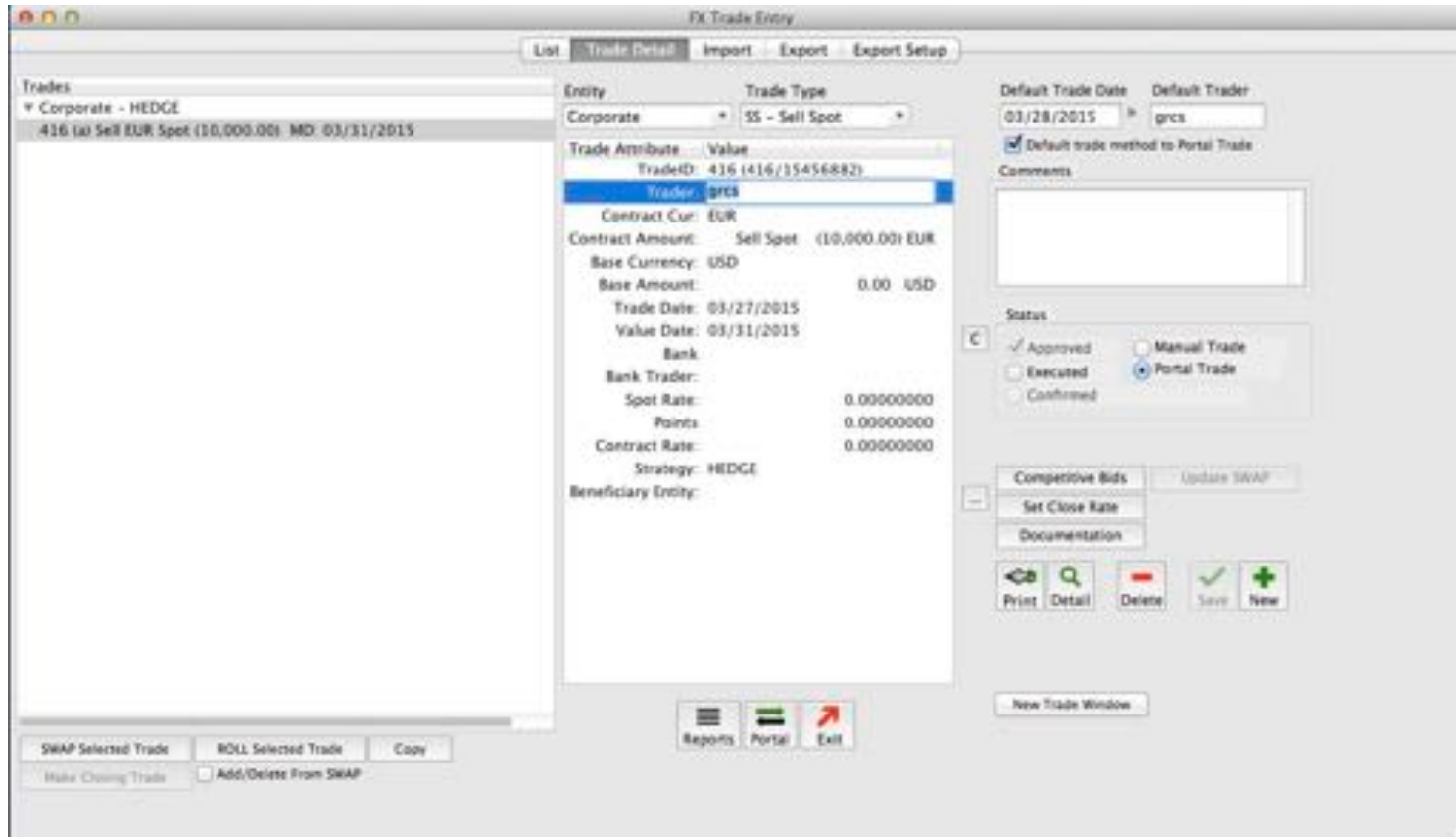
- To un-bundle as SWAP
 - Step 1: select the base leg
 - Step 2: Click the “Add/Delete From SWAP” checkbox so that it is checked
 - Step 3: Click the other leg of the SWAP
 - Orbit will ask if you want to “Remove From SWAP” (see next page). Answer “Remove” and the SWAP is unbundled

Unbundle a SWAP



- Click “Remove” to confirm that you want the SWAP unbundled
- When a SWAP is unbundled it simply means that Orbit will treat each leg as 2 unrelated trades

Unbundle a SWAP



- When the SWAP is unbundled the display in the Trades list on the “Trade Detail” tab will change depending on what was originally selected on the “List” tab

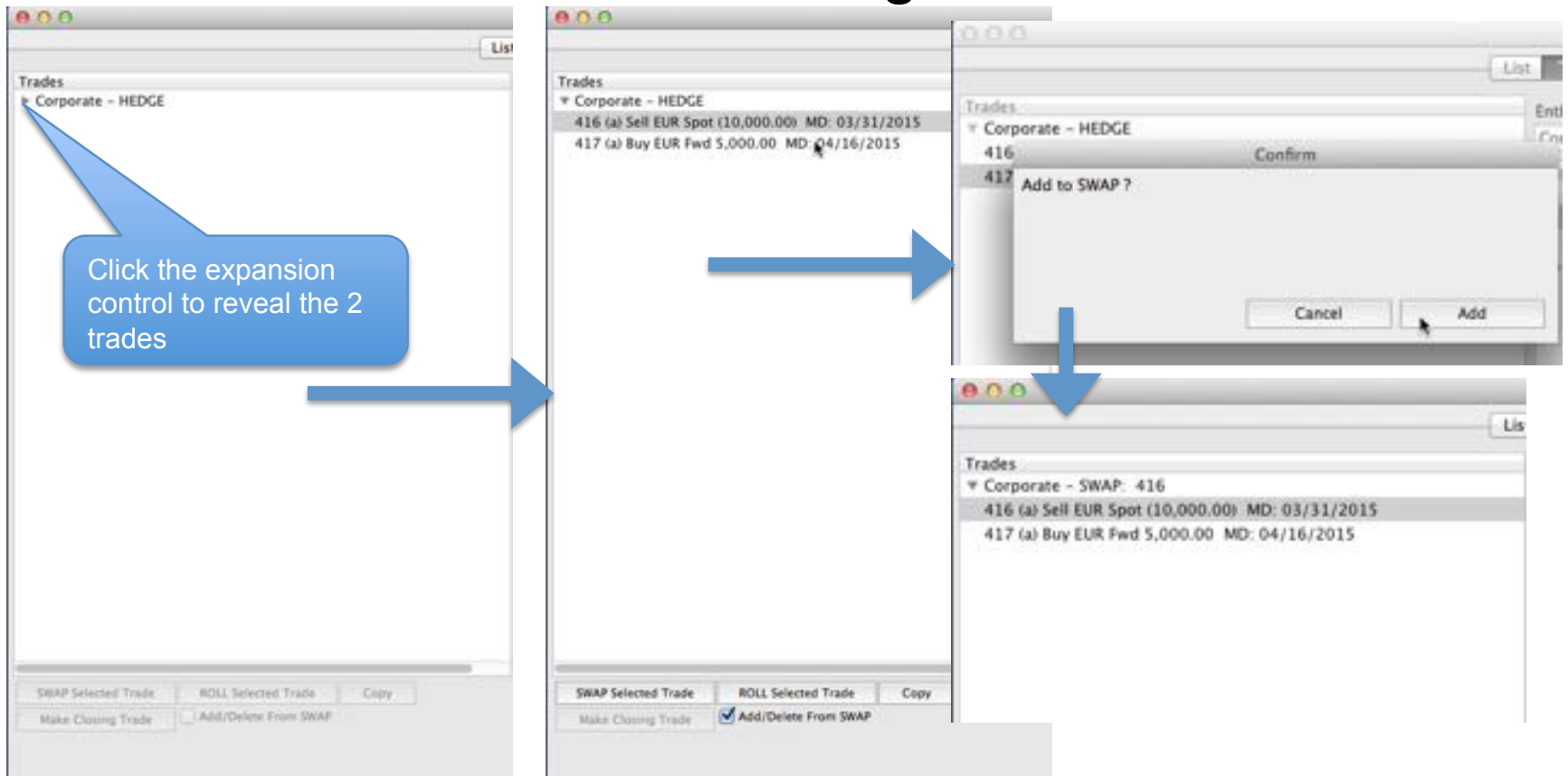
Combine 2 Trades Together Into a SWAP

The screenshot shows the 'FX Trade Entry' application window. At the top, there are tabs for 'List', 'Trade Detail', 'Import', 'Export', and 'Export Setup'. Below the tabs are various filters and controls, including 'Entity', 'Strategy', 'Bank', 'Type', 'Apply Dates To', 'Trade Dates', 'IB/Trader', 'Approved', 'Manual Trades', 'Portal Trades', 'Executed', 'Confirmed', 'Sent to Trading Portal', and 'Sort By'. The main area is a table of trades with columns: Entity, TradeID, Bank, Type, Cur, Contract Amt, Cur, Other Amt, Trade Date, Value Date, Rate, and Strategy. Two trades, 416 and 417, are highlighted in blue. At the bottom, there are buttons for 'Reports', 'Portal', 'Exit', 'Trades Selected 27', 'Selected 2', 'Clear Criteria', 'Clear Results', 'Find', 'Export', 'Print', 'Set Option Structures', and 'Make YDF Flating Trades'.

Entity	TradeID	Bank	Type	Cur	Contract Amt	Cur	Other Amt	Trade Date	Value Date	Rate	Strategy
Australia	372		SF	A EUR	(150,000.00)	AUD	0.00	03/16/2015	02/27/2015	0.00000000	MIDMONTH
Corporate	373	BOFA	SS	E KRW	(2,000,000.00)	USD	1,818.18	03/12/2015	03/15/2015	1.0000000000	MIDMONTH
Corporate	374		BF	A KRW	2,000,000.00	USD	0.00	03/12/2015	03/31/2015	0.00000000	MIDMONTH
Corporate	375	HSBC	SS	E KRW	(1,000,000.00)	USD	909.09	03/12/2015	03/15/2015	1.0000000000	MIDMONTH
Corporate	376		BF	A KRW	1,000,000.00	USD	0.00	03/12/2015	02/27/2015	0.00000000	MIDMONTH
Corporate	377		BF	A INR	1,000,000.00	USD	0.00	03/24/2015	04/13/2015	0.00000000	HEDGE
Corporate	378		BF	A EUR	1,000,000.00	USD	0.00	03/24/2015	06/22/2015	0.00000000	HEDGE
Corporate	383	BOFA	BF	E EUR	10,000.00	USD	(10,981.44)	03/25/2015	04/17/2015	1.09814400	HEDGE
Corporate	384		BF	E JPY	100,000.00	USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	385	BOFA	BF	E JPY	150,000.00	USD	0.00	03/25/2015	04/17/2015	0.00000000	HEDGE
Corporate	386	BOFA	BF	E JPY	175,000.00	USD	(1,466.07)	03/25/2015	04/17/2015	119.38695000	HEDGE
France SNC-Mames	388	BOFA	BF	E USD	200,000.00	EUR	(182,376.75)	03/25/2015	04/17/2015	1.09663100	HEDGE
Japan	390	BOFA	SF	E USD	(100,000.00)	JPY	35,817,285.00	03/25/2015	04/17/2015	119.39095000	HEDGE
France SNC-Mames	392	BOFA	BF	E JPY	1,000,000.00	EUR	(7,633.23)	03/25/2015	04/17/2015	131.00622000	HEDGE
Corporate	402	BOFA	BF	E EUR	10,000.00	USD	(10,873.58)	03/27/2015	04/17/2015	1.08735800	HEDGE
Corporate	403	BOFA	SF	E INR	(10,000.00)	USD	155.38	03/27/2015	04/16/2015	64.35760000	HEDGE
Corporate	406		BS	A KRW	10,000.00	USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE
Corporate	407		SF	A KRW	(10,000.00)	USD	0.00	03/27/2015	04/17/2015	0.00000000	HEDGE
Corporate	408	BOFA	BS	E EUR	10,000.00	USD	(10,873.50)	03/27/2015	03/31/2015	1.08735000	HEDGE
Corporate	409	BOFA	BF	E EUR	10,000.00	USD	(10,884.18)	03/27/2015	04/17/2015	1.08841780	HEDGE
Corporate	410	BOFA	SF	E INR	(10,000.00)	USD	155.31	03/27/2015	04/30/2015	64.38830000	HEDGE
Corporate	416		SS	A EUR	(10,000.00)	USD	0.00	03/27/2015	03/31/2015	0.00000000	HEDGE
Corporate	417		BF	A EUR	10,000.00	USD	0.00	03/27/2015	04/16/2015	0.00000000	HEDGE

- To put the trades back together into a SWAP, return to the “List” tab and select the 2 trades (representing the 2 legs of the SWAP). The 2 legs of a SWAP must conform to the following criteria
 - Both legs must have the same trading entity
 - Both legs must have the same contract and base currencies
 - Both legs must have the same trade date
 - Each leg should have a different maturity date
- After selecting the 2 trades on the “List” tab, click on the “Trade Detail” tab. Note, when you select the 2 trades, don’t double-click on either trade line

Combine 2 Trades Together Into a SWAP



- On the “Trade Detail” tab, you may see something like what is shown on the left of this page. The 2 trades have been combined into 1 line because they have common terms
- Click the expansion control to reveal the 2 trades
 - Step 1: Select the trade that will be the base leg (this would be the spot trade or the trade with the near maturity date)
 - Step 2: Checkmark the “Add/Delete From SWAP” checkbox
 - Step 3: Click on the far leg in the Trades list
- Confirm that you want to “Add to SWAP” by clicking “Add”
- The 2 trades are bundled into a SWAP and their appearance in the “Trades” list changes by placing them into a SWAP group

Create a SWAP From a Single Trade

The screenshot shows the 'FX Trade Entry' application. The 'Trades' list on the left contains a trade with ID 419 (a) Buy EUR Spot 1,000,000.00 MD: 04/02/2015. The 'Trade Detail' window shows the trade type as 'BS - Buy Spot' and the contract amount as 'Buy Spot 1,000,000.00 EUR'. The 'Enter Date' dialog box is open, prompting for the 'Enter SWAP Forward Date' with the date '04/17/2015' entered. The 'SWAP Selected Trade' button is highlighted in the bottom toolbar. A yellow tooltip at the bottom left reads: 'Create 1 new trade by swapping the selected trade. You will be prompted for a maturity date for the new trade.'

2) The new trades appears in the trades list and is selected

1) Create a trade that will be the near side of the swap

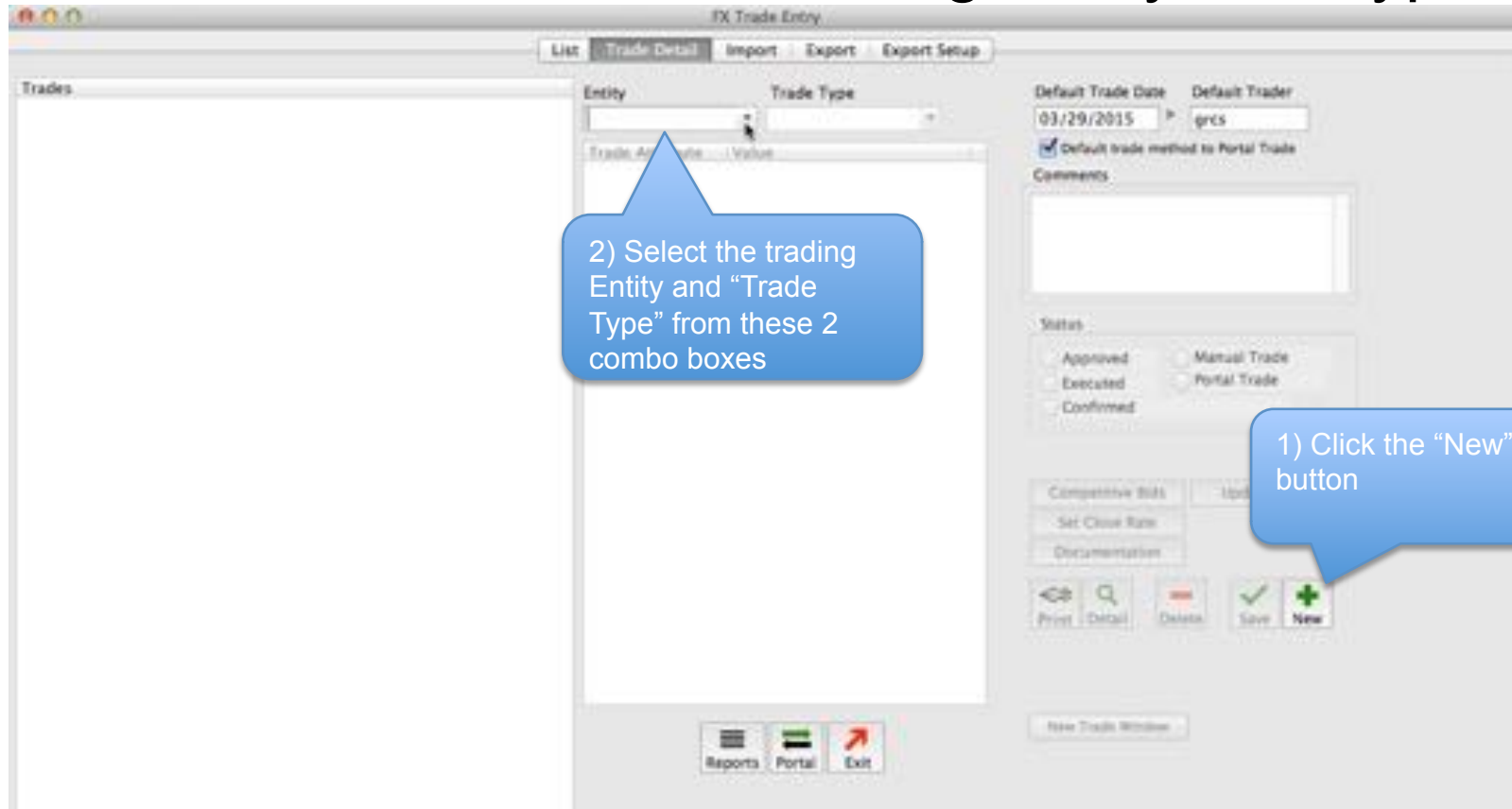
3) Click the "SWAP Selected Trade" button

4) Enter the forward date and click "OK"

- To manually create a SWAP, first create a spot trade representing the base leg (near date). Enter the details for the base leg and SAVE it. The saved trade will appear in the "Trades" list
- Click the "SWAP Selected Trade" button
- You will be prompted to enter a Forward Date
- Enter the date and click OK
- Orbit creates a Forward trade to that date and with the opposite buy/sell direction. The new trade is automatically "bundled" with the near trade and the pair will now be treated as a SWAP
- Note that in cases where you are creating trades from the Balance Sheet Trading Worksheet, Orbit will automatically create SWAPS for you where it is appropriate

Manual Entry of a new Trade

Create a New Trade – Trading Entity and Type



- To create a new FX trade. Go to the “Trade Detail” tab.
- Click on the “New” button (clicking “New” will not be necessary if the Trade Detail data entry form is empty)
- Select a Trading Entity from the “Entity” combo box. To be included in the trading entity menu, an Entity must have 2 properties:
 - On the Entity setup window (Main Menu Window -> Cash (tab) -> Setup Entities (button)), set the “Trades FX” flag set to “Y”
 - Create at least one Trade Purpose/Strategy for the Entity (see document “09_FX00_SETUP_FX_Setup_Trade_Purpose”)
- Make a selection from the “Trade Type” menu to set the Buy/Sell, Spot, Forward, Put, Call properties of the new trade

Create a New Trade - Trader

Trader will be set to the "Default Trader" identified here

- "Corporate" has been selected as the Trading Entity and Buy Spot (BS) as the Trade Type
- Orbit prepares the data-entry form based on the information requirements of the "Trade Type"
- Once the form is prepared, the "Trader" field is given focus. Trader will be pre-filled with the value found in "Default Trader". If the current user is authorized for FX Trading s/he will be the default trader. To be an authorized for FX trading, you must belong to security access groups that include the following permissions:
 - View FX Trades (required to have access to the "FX Trade entry" window)
 - Setup FX Trade
 - Edit FX Trade
- If you are happy with the default trader, press RETURN or ENTER to close the "Trader" field and move to "Contract Cur"

Create a New Trade – Contract Currency

The screenshot displays the 'FX Trade Entry' application window. The 'Entity' is set to 'Corporate' and the 'Trade Type' is 'BS - Buy Spot'. The 'Contract Cur' field is active, showing a dropdown menu with the following options: AUD, BRL, CAD, CHF, CNY, CZK, DKK, EGP, EUR (highlighted), and GBP. The 'Contract Rate' is displayed as 0.00000000. Other fields include 'Trade Attribute' (TradeID: 421 (421/15456907), Trader: grcs), 'Default Trade Date' (03/29/2015), and 'Default Trader' (grcs). The 'Status' section has radio buttons for 'Approved', 'Manual Trade', 'Executed', 'Portal Trade' (selected), and 'Confirmed'. At the bottom, there are buttons for 'Reports', 'Portal', 'Exit', 'Print', 'Detail', 'Delete', 'Save', 'New', and 'New Trade Window'.

- When the “Contract Cur” field gets focus, a drop-down menu of possible currencies appears just below. As you type, Orbit will key-scroll through the list. You may also use the up/down arrow keys to move through the list
- When you type or find the desired currency, press RETURN or ENTER to complete the selection. “Contract Cur” will be closed and focus will move to “Contract Amount”
- In Orbit the trade base currency is always the accounting currency of the Trading Entity. The contract currency is always some currency other than the trading entities accounting currency

Create a New Trade – Contract Amount

The screenshot displays the 'FX Trade Entry' application window. The 'Entity' is set to 'Corporate' and the 'Trade Type' is 'BS - Buy Spot'. The 'Contract Amount' field is highlighted with a blue selection bar and contains the value '10k'. Other trade details include 'TradeID: 421 (421/15456907)', 'Trader: grcs', 'Contract Cur: EUR', 'Base Currency: USD', 'Base Amount: 0.00 USD', 'Trade Date: 03/29/2015', and 'Value Date: 03/31/2015'. The 'Status' section shows 'Manual Trade' and 'Portal Trade' as selected options. The interface includes various buttons such as 'Print', 'Detail', 'Delete', 'Save', 'New', and 'New Trade Window'.

- When the “Contract Amount” field gets focus, type the notional amount of the trade into the field and press RETURN or ENTER
- Note that the BUY/SELL defined in Trade Type applies to the Contract Currency. In this case the Trade Type is Buy Spot. Therefore this trade commits us to BUY 10k EUR against USD (the accounting currency for Corporate)
- When entering amounts you may append the following letter codes to amounts k = thousands, m = millions, b = billions

Create a New Trade – Base Amount

FX Trade Entry

List Trade Detail Import Export Export Setup

Entity: Corporate Trade Type: BS - Buy Spot

Trade Attribute	Value
TradeID:	421 (421/15456907)
Trader:	grcs
Contract Cur:	EUR
Contract Amount:	Buy Spot 10,000.00 EUR
Base Currency:	USD
Base Amount:	0.00
Trade Date:	03/29/2015
Value Date:	03/31/2015
Bank:	
Bank Trader:	
Spot Rate:	0.00000000
Points:	0.00000000
Contract Rate:	0.00000000
Strategy:	
Beneficiary Entity:	

Default Trade Date: 03/29/2015 Default Trader: grcs

Default trade method to Portal Trade

Comments

Status

Approved Manual Trade

Executed Portal Trade

Confirmed

Competitive Bids Update SWAP

Set Close Rate

Documentation

Print Detail Delete Save New

Reports Portal Exit

New Trade Window

- The next field that gets focus is “Base Amount”. You will normally leave this field set to 0.00. The normal situation is that the contract amount is the known amount and base amount will be computed based on the final rate at which the trade is executed
- If the base amount is the known value, leave “Contract Amount” set to 0.00 and type the known amount into the base amount field

Create a New Trade – Dates

The screenshot shows the 'FX Trade Entry' window with the following fields and values:

- Entity: Corporate
- Trade Type: BS - Buy Spot
- Trade Attribute: Value
- TradeID: 421 (421/15456907)
- Trader: grcs
- Contract Cur: EUR
- Contract Amount: Buy Spot 0.00 EUR
- Base Currency: USD
- Base Amount: (10,000.00) USD
- Trade Date: 03/30/2015
- Value Date: 04/01/2015
- Bank: [empty]
- Bank Trader: [empty]
- Spot Rate: 0.00000000
- Points: 0.00000000
- Contract Rate: 0.00000000
- Strategy: [empty]
- Beneficiary Entity: [empty]

Callout 1 (left): Enter Trade Date here, followed by the maturity/value date

Callout 2 (right): If you are entering a number of trades for a future trade date, enter that date here and it will become the "default" trade date

Default Trade Date: 03/29/2015

Status: Approved, Executed, Confirmed, Manual Trade, Portal Trade

Buttons: Print, Detail, Delete, Save, New, Reports, Portal, Exit, New Trade Window

- The "Trade Date" defaults to "today" or to whatever value you have set in the "Default Trade Date" field
- For spot trades, Orbit will automatically calculate a "Value Date" that will be 1 or 2 trade days in the future (depending on the standard settlement days defined for the contract currency)
- It's important that you pay attention to and review this date. It may not be correct due to holidays or other special circumstances
- If the Trade Type is a Forward, the "Value Date" field will be empty and you will need to enter the Forward Maturity/Value date

Create a New Trade – Bank...

FX Trade Entry

List Trade Detail Import Export Export Setup

Entity: Corporate Trade Type: BS - Buy Spot

Trade Attribute	Value
TradeID:	421 (421/15456907)
Trader:	grcs
Contract Cur:	EUR
Contract Amount:	Buy Spot 0.00 EUR
Base Currency:	USD
Base Amount:	(10,000.00) USD
Trade Date:	03/30/2015
Value Date:	04/01/2015

Bank

Bank Trader: BOFA
Spot Rate: HSBC
Points: JPM
Contract Rate: UBS SA
Strategy: USB
Beneficiary Entity: WFB

Default Trade Date: 03/29/2015 Default Trader: grcs

Default trade method to Portal Trade

Comments

Status

Approved Manual Trade
 Executed Portal Trade
 Confirmed

Competitive Bids Update SWAP

Set Close Rate

Documentation

Print Detail Delete Save New

Reports Portal Exit

New Trade Window

- If you are entering a Trade Intention, leave Bank, Bank Trader, Spot, Points and Contract Rate unfilled. If you are entering a trade that has already been executed, enter these values

Create a New Trade – Strategy...

The screenshot displays the 'FX Trade Entry' application window. The interface includes a menu bar with 'List', 'Trade Detail', 'Import', 'Export', and 'Export Setup'. The main area is divided into several sections:

- Entity:** Corporate
- Trade Type:** BS - Buy Spot
- Trade Attribute Value:**
 - TradeID: 421 (421/15456907)
 - Trader: grcs
 - Contract Cur: EUR
 - Contract Amount: Buy Spot 0.00 EUR
 - Base Currency: USD
 - Base Amount: (10,000.00) USD
 - Trade Date: 03/30/2015
 - Value Date: 04/01/2015
 - Bank
 - Bank Trader:
 - Spot Rate: 0.00000000
 - Points: 0.00000000
 - Contract Rate: 0.00000000
- Default Trade Date:** 03/29/2015
- Default Trader:** grcs
- Default trade method to Portal Trade
- Comments:** (Empty text area)
- Status:**
 - Approved
 - Executed
 - Confirmed
 - Manual Trade
 - Portal Trade
- Competitive Bids:** (Button)
- Update SWAP:** (Button)
- Set Close Rate:** (Button)
- Documentation:** (Button)
- Print:** (Icon)
- Detail:** (Icon)
- Delete:** (Icon)
- Save:** (Icon)
- New:** (Icon)
- New Trade Window:** (Button)
- Reports:** (Icon)
- Portal:** (Icon)
- Exit:** (Icon)

- Every trade must be identified with a “Strategy” (Trade Purpose). Trade Purpose/Strategy values are setup for each Trading Entity. See document “09_FX00_SETUP_FX_Setup_Trade_Purpose” for more on this subject

Create a New Trade – Beneficiary Entity

FX Trade Entry

List Trade Detail Import Export Export Setup

Entity: Corporate Trade Type: BS - Buy Spot

Trade Attribute Value

TradeID: 421 (421/15456907)

Trader: grcs

Contract Cur: EUR

Contract Amount: Buy Spot 0.00 EUR

Base Currency: USD

Base Amount: (10,000.00) USD

Trade Date: 03/30/2015

Value Date: 04/01/2015

Bank

Bank Trader:

Spot Rate: 0.00000000

Points: 0.00000000

Contract Rate: 0.00000000

Strategy: HEDGE

Beneficiary Entity: [...]

Default Trade Date: 03/29/2015 Default Trader: grcs

Default trade method to Portal Trade

Comments

Status

Approved Manual Trade

Executed Portal Trade

Confirmed

Competition Bid

Documentation

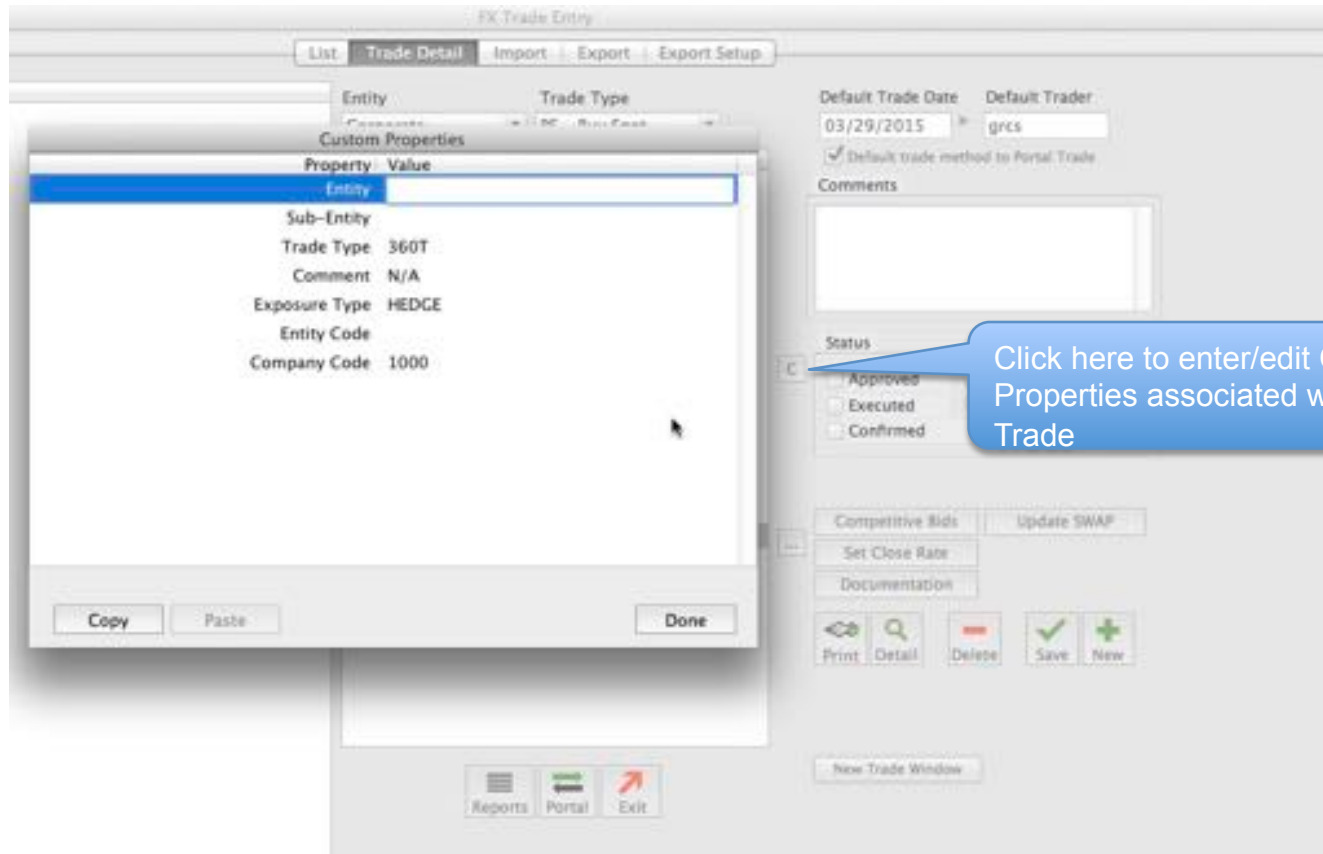
Print Detail Delete Save New

Reports Portal Exit

New Trade Window

- “Beneficiary Entity” is an optional field that can be used to identify another entity that may be the beneficiary of this trade
- To select a Beneficiary Entity, click on the small square button with the “...” label
- No special handling results from populating this field. The field is available for reporting in the FX Trade Inventory reporting domain

Create a New Trade – Custom Fields



- If you are using “Custom Properties”, click on the “C” button and enter any required values
- Orbit does not validate custom property values, but you will be required to open the Custom Properties editor before Orbit will save a new Trade

Create a New Trade – Comments, Trade Method

The screenshot shows the 'Trade Detail' form with the following fields and controls:

- Entity:** Corporate
- Trade Type:** BS - Buy Spot
- Trade Attribute Value:**

Trade Attribute	Value
TradeID:	421 (421/15456907)
Trader:	grcs
Contract Cur:	EUR
Contract Amount:	Buy Spot 0.00 EUR
Base Currency:	USD
Base Amount:	(10,000.00) USD
Trade Date:	03/30/2015
Value Date:	04/01/2015
Bank:	
Bank Trader:	
Spot Rate:	0.00000000
Points:	0.00000000
Contract Rate:	0.00000000
Strategy:	HEDGE
- Default Trade Date:** 03/29/2015
- Default Trader:** grcs
- Default trade method to Portal Trade:**
- Comments:** These are my comments
- Status:**
 - Approved
 - Executed
 - Confirmed
 - Manual Trade
 - Portal Trade
- Buttons:** Print, Detail, Delete, Save, New, New Trade Window, Reports, Portal, Exit

Type comments here

Set the Trade Execution method by clicking on one of these radio buttons

- Type text comments you want to save with the trade in the “Comments” field
- Select the trade execution method by clicking on either “Manual Trade” or “Portal Trade”
- Manual Trade - means you are executing this trade over the phone and will return to Orbit to enter trade execution details later
- Portal Trade - means you will have Orbit upload this trade to either FXALL or 360T for trade execution. After execution you will have Orbit download trade execution details directly from the portal

Create a New Trade – Save

The screenshot shows a software interface for creating a trade. At the top, there are tabs: List, Trade Detail (selected), Import, Export, and Export Setup. The main area is divided into several sections:

- Entity:** Corporate
- Trade Type:** BS - Buy Spot
- Trade Attribute Table:**

Trade Attribute	Value
TradeID:	421 (421/15456907)
Trader:	grcs
Contract Cur:	EUR
Contract Amount:	Buy Spot 0.00 EUR
Base Currency:	USD
Contract Rate:	0.00000000
Strategy:	HEEDGE
- Default Trade Date:** 03/29/2015
- Default Trader:** grcs
- Default trade method to Portal Trade
- Comments:** These are my comments
- Status:**
 - Approved
 - Executed
 - Confirmed
 - Manual Trade
 - Portal Trade
- Buttons:** Competitive Bids, Set Close Rate, Documentation, Print, Detail, Delete, Save, New, New Trade Window

Two blue callout boxes provide instructions:

- Callout 1: "If this is a manual trade and you have entered execution detail, click the 'Executed' checkbox to set the status to 'Executed'"
- Callout 2: "When data entry is complete, click the 'Save' button"

- When data entry is complete, click the SAVE button
- When a trade is created, any documentation rules established for the Entity/Trade Purpose will be executed to generate documentation. You may click the "Documentation" button to review/edit that documentation
- If trade approvals are required, the initial status of a saved trade will be TEST. When approvals are not required, the initial status is Approved
- You may manually set the status to "Executed" by clicking the Executed checkbox. Orbit will validate the trade for Bank and rates before allowing the trade to be marked as "Executed". When execution results are retrieved from a trading portal, Orbit will automatically mark the trade as "Executed"
- Trade confirmation occurs on the "Trade Confirmation" window or is set automatically when execution detail is retrieved or if the automated interface to Misys has been implemented

Create a SWAP From a Single Trade

The screenshot shows the 'FX Trade Entry' application. The 'Trades' list on the left contains a trade with ID 419 (a) Buy EUR Spot 1,000,000.00 MD: 04/02/2015. The 'Trade Detail' window shows the trade type as 'BS - Buy Spot' and the contract amount as 'Buy Spot 1,000,000.00 EUR'. The 'Enter Date' dialog box is open, prompting for the 'Enter SWAP Forward Date.' with the date '04/17/2015' entered. The 'SWAP Selected Trade' button is highlighted in the bottom toolbar. A yellow tooltip at the bottom left reads: 'Create 1 new trade by swapping the selected trade. You will be prompted for a maturity date for the new trade.'

2) The new trades appears in the trades list and is selected

1) Create a trade that will be the near side of the swap

3) Click the "SWAP Selected Trade" button

4) Enter the forward date and click "OK"

- To manually create a SWAP, first create a spot trade representing the base leg (near date). Enter the details for the base leg and SAVE it. The saved trade will appear in the "Trades" list
- Click the "SWAP Selected Trade" button
- You will be prompted to enter a Forward Date
- Enter the date and click OK
- Orbit creates a Forward trade to that date and with the opposite buy/sell direction. The new trade is automatically "bundled" with the near trade and the pair will now be treated as a SWAP
- Note that in cases where you are creating trades from the Balance Sheet Trading Worksheet, Orbit will automatically create SWAPS for you where it is appropriate